



SAFETY, HEALTH AND ENVIRONMENT ACTIVITIES FOR 2021

| ACTIVITIES | INCLUSIVE DATES |
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| Implementation of COVID-19 prevention and control guidelines: <ul style="list-style-type: none">• Work from Home Scheme during Enhanced Community Quarantine / Modified Enhanced Community Quarantine• Provision of transport service to employees to convey them from home to office (vice versa) to lessen physical contact with other commuters• Provision of alcohol to all employees• Distribution of monthly supply of face masks to all employees• Disinfection and sanitation of workplace | January 2021 to December 2021 Starting June 2020 to present June 2020 to present September 2020 to present (replenished every 2 months) Starting March 2020 to present (done month) |
| Administration of Anti Flu and Anti-Pneumonia Booster Vaccine to all employees | June 2021 |
| Monitoring of Employee's Anti COVID Vaccination | June 2021 to present |
| Annual Physical Examination of all employees | December 6, 2021 |