



**PHILIPPINE NATIONAL
CONSTRUCTION CORPORATION**

30 January 2020

Ref.No.: OP-MEU-010-2020L

MR. SAMUEL G. DAGPIN, JR.

Chairman

MR. MICHAEL P. CLORIBEL

Commissioner

MS. MARITES C. DORAL

Commissioner

GOVERNANCE COMMISSION FOR GOCCs

3rd Floor Citibank Center, 8741 Paseo De Roxas,
Makati City, Philippines



SUBJECT: PERFORMANCE EVALUATION SYSTEM (PES) FOR CY 2019

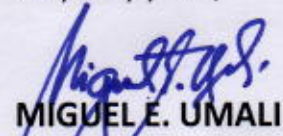
Gentlemen:

In compliance with your letter dated February 6, 2019 regarding the above-stated subject, we transmit herewith the Performance Evaluation System (PES) Monitoring Report for the fourth quarter of the Calendar Year 2019. For the strategic measures without status, we will submit it as soon as the data becomes available.

We trust that you will find the foregoing submission to be in order.

Thank you.

Very truly yours,


MIGUEL E. UMALI
President and CEO

w/att.



31 JANUARY 2020

ATTY. MIGUEL E. UMALI
President and CEO
PHILIPPINE NATIONAL CONSTRUCTION CORPORATION (PNCC)
 Km. 15 East Service Road, Bicutan
 Parañaque City

ACKNOWLEDGEMENT RECEIPT

LETTER **30 JANUARY 2020**
 DATE:

RE: **SUBMISSION OF PNCC'S PERFORMANCE EVALUATION SYSTEM (PES)
 MONITORING REPORT FOR THE FOURTH QUARTER OF THE CALENDAR
 YEAR 2019**

The said document was officially received by the Governance Commission on 31 January 2020 and has been forwarded to the responsible GCG Officer for appropriate action.

To follow-up for further action on the document, you may contact us through telephone numbers (02) 328-2030 or (02) 318-1000. Please cite the GCG Document Management System (DMS) Barcode Number: **0-1019-31-01-2020-001640**.

THIS RECEIPT IS COMPUTER GENERATED AND DOES NOT REQUIRE SIGNATURE.

Received by:

 Signature over Printed Name

 Date and Time





PHILIPPINE NATIONAL CONSTRUCTION CORPORATION

OBJECTIVE / MEASURES	FORMULA	WEIGHT	RATING SCALE	2019		Realization Rate (%) vs. Target	Weighted Average	
				Target	4 th QUARTER ACCOMPLISHMENT			
SO 1 Maximize Stakeholder Value								
<i>Construction and Development of Real Properties</i>								
SM1	Porac	Actual Accomplishment	4%	All or Nothing	Signed Lease Contract for Porac Property	Signed Lease Contract with Tokogawa Global Corp. on January 30, 2019	4%	4%
	FCA	Actual Accomplishment	4%	All or Nothing	Signed Lease Contract for the 3 Areas in FCA Property	FCA 1 – 3 has. (PCPI) • Contract of Lease between PNCC and PCPI was signed on October 8, 2019.	2%	2%
						FCA 2 – 1 ha. and FCA 3 – 8.9 has. • Awaiting clearance from the Office of the President of the Philippines on the planned open bidding for the lease and development of the subject property.		
	Bicutan	Actual Accomplishment	4%	All or Nothing	Disposition of Bicutan Property	Awaiting instruction from the Board		
SM2	Percentage of Satisfied Customers		8%	Actual/Target x Weight 0% = If less than 80%	90%	<ul style="list-style-type: none"> On 29 October 2019, request for consulting services to conduct the Customer Satisfaction survey was initiated pursuant to GCG letter dated 24 September 2019 in regard the Enhanced Standard Guideline on the Conduct of Customer Satisfaction Survey; request was approved by the President & CEO on 30 October 2019. (See Annex "B-1") The Corporate Legal submitted the draft Terms of Reference for the Third Party to conduct the Customer Service survey (See Annex "B-2") The corresponding procedure for the conduct of Customer Satisfaction was revised and reviewed by the ISO Core Team to incorporate the GCG's Enhanced Standard Guideline on the Conduct of Customer Satisfaction Survey. It was later approved by the President and CEO on November 13, 2019. (See Annex "B-3") 		
SUBTOTAL			20%				6%	6%

CUSTOMERS / STAKEHOLDERS

INTERNAL PROCESS	OBJECTIVE / MEASURES	FORMULA	WEIGHT	RATING SCALE	2019		Realization Rate (%) vs. Target	Weighted Average
					Target	4 th QUARTER ACCOMPLISHMENT		
	SO 2 Establish Sound Legal and Ethical Internal Investment Framework							
	SM 3 Expansion of Presidential Decree (P.D.) 1894	Actual Accomplishment	5%	All or Nothing	Filing of Bill for the Amendment of P.D. 1894	No update yet		
	SO 3 Improve Internal Systems and Procedures							
	SM 4 ISO Certification	Actual Accomplishment	6%	All or Nothing	ISO Certification 9001:2015	<ul style="list-style-type: none"> • The ISO Core Team has reviewed the following procedures and approved by the President and CEO for implementation on given dates: <ol style="list-style-type: none"> a. Communication – 10/10/2019 (Annex C-1) b. Control of Non-conforming Products/Service and Corrective Action – 10/15/2019 (Annex C-2) c. Contracts Administration, Monitoring and Control – 10/15/2019 (Annex C-3) d. Guidelines on ICT Repair and Technical Assistance – 10/15/2019 (Annex C-4) e. Guidelines on Acquisition, Delivery and Inspection of Computers and Related peripherals – 10/15/2019 (Annex C-4) f. Guidelines on Software Installation – 10/22/2019 (Annex C-4) g. Customer Satisfaction – 11/13/2019 (Annex B-3) h. Property Management – 11/28/2019 (Annex C-5) i. Contract Review – 11/28/2019 (Annex C-6) j. Property Disposition – 11/28/2019 (Annex C-7) k. Asset Property Disposal – 12/10/2019 (Annex C-8) • Internal Audit Training course was attended by selected employees on September 3-4, 2019. (See Annex C-9) • The President & CEO appointed the Internal Quality Auditors for PNCC's QMS. (See Annex C-10) • The Deputy Quality Management Representative and Lead Internal Quality Auditor (IQA) has attended the 5-day 		

OBJECTIVE / MEASURES	FORMULA	WEIGHT	RATING SCALE	2019		Realization Rate (%) vs. Target	Weighted Average	
				Target	4 th QUARTER ACCOMPLISHMENT			
					training for CQI and IRCA Certified ISO 9001:2015 Lead Auditor Training course on October 21-25,2019. (Annex C-11) <ul style="list-style-type: none"> • PNCC has appointed the Lead IQA for QMs on October 29, 2019 (see Annex (C-12). • QMS Planning scheduled on November 27-29, 2019 was moved to December 12-13 due to intervening activities that some members has to attend to. (See Annex C-13). However, the said schedule was further moved to 1st quarter of 2020 to give ample time to process owners to complete the required documentation. • ISO awareness training was conducted to all employees who were not involved in any ISO related trainings. (See Annex C-14). 			
SO 4 Enhance Mobility of People and Commerce								
<i>Construction and Development of Expressway</i>								
SM 5	a. Pasig River Expressway Project (PAREX)	Actual Accomplishment	5%	All or Nothing	Memorandum of Agreement on PAREX Submitted to the NEDA and GCG for Approval	<ul style="list-style-type: none"> • On November 11, The Office of the President of the Philippines approved the Assignment of Usufruct for the project in favor of the joint venture company to be formed between PNCC and SMHC. (See Annex "D-1") • PNCC assumes the accomplishment of its target as the Memorandum of Agreement is equivalent to the signed Business Joint Venture Agreement entered into by PNCC and SMHC on 26 November 2019. • Pursuant to DOJ Opinion No. 6 series of 2018, the DOJ affirmed that PNCC has the right not to bid out the construction, operation and maintenance of tollways under its legislative franchise (PD 1894) and its choice of Joint Venture Partners. (See Annex "D-2"). 	5%	5%
	b. Lucena-Matnog Expressway / SLEX TR5	Actual Accomplishment	5%	All or Nothing	Approval of Joint Investment Proposal	<ul style="list-style-type: none"> • PNCC designated its representatives who shall discuss and negotiate with TRB 		

OBJECTIVE / MEASURES	FORMULA	WEIGHT	RATING SCALE	2019		Realization Rate (%) vs. Target	Weighted Average	
				Target	4 th QUARTER ACCOMPLISHMENT			
						the STOA for the project which was subsequently responded by TRB on 3 September 2019		
	c. Bulacan-Tuguegarao Expressway (BUTEX)	Actual Accomplishment	5%	All or Nothing	Signed Memorandum of Agreement (MOA) on BUTEX	No update yet		
INTERNAL PROCESS	<i>Increased Annual Daily Traffic</i>							
	SM 6	a. Buendia-Plaza Dilao	Actual Accomplishment	a. i. 1% ii. 1% iii. 1% iv. 1% b. 5%	All or Nothing	Completion of Segmental Works: i. San Juan River ii. Section 3 iii. Section 4 iv. Balintawak	No update yet, awaiting the updated Gantt Chart from JV partner	
		b. FTI-Bicutan	Actual Accomplishment	5%	All or Nothing	5% of Segment 1 Completed	No update yet	
	Sub – total			40%				5% 5%
SO 5 Reinforce Collection System								
SM 7	Percentage of Receivables Collected	Actual Accomplishment	5%	(Actual / Target) x Weight	Collection of at Least 10% of Judgement / Monetary Award	Collected P100,058,945.34 from Manila International Airport Authority (MIAA) on March 20, 2019. Collection corresponds to 100% of Judgement Award based on COA Decision dated June 14, 2016.	5% 5%	
SO 6 Improved Equity and Debt Management Service Strategies								
SM 8	Revenues	Service Income + Rental Lease Income + Share in JVAs + Dividend Income + Interest Income	10%	(Actual / Target) x Weight	8% Increase from 2018 Revenues	Data not available yet		
SM 9	Lease Income	Actual Amount	5%	(Actual / Target) x Weight	13% increase from 2018 Lease Income	Data not available yet		
SM 10	Earnings before Interest, Tax, Depreciation, and Amortization (EBITDA)	Net Income (before Other Comprehensive Income/Loss, Gains and other Non-Operating Income) + Depreciation + Income Taxes + Interest Expense	10%	(Actual / Target) x Weight	Positive EBITDA	Data not available yet		

OBJECTIVE / MEASURES		FORMULA	WEIGHT	RATING SCALE	2019				
					Target	4 th QUARTER ACCOMPLISHMENT			
SM 11	Conversion of Debt-to-Equity	Actual Accomplishment	3%	All or Nothing	Negotiation of Terms of Debt Payment with PMO	No update yet			
Sub – total			33%						
LEARNING & GROWTH	SO 7 Development of Manpower								
	SM 12	Percentage of Employees Meeting Required Competencies	Actual Accomplishment	7%	All or Nothing	Board-approved Competency Framework	No update yet		
	Sub – total			7%					
	TOTAL			100%					



**PHILIPPINE NATIONAL
CONSTRUCTION CORPORATION**

ANNEX A 1/2

30 January 2020
OP-MEU-009-2020L

ATTY. JOHANN CARLOS S. BARCENA
Director – Corporate Governance Office B
Governance Commission for Government Owned or Controlled Corporation
3/F Citibank Center, 8741 Paseo De Roxas, Makati City

Attention : Ms. Dara Abegail M. De Vera
Corporate Governance Officer



Dear Director Barcena:

This is in regard to the Strategic Measure 1 of the approved 2019 Performance Scorecard of the Philippine National Construction Corporation (PNCC) specifically on the construction and development of real property – FCA. The property was divided into three parts such as FCA 1 – 3 hectares, FCA 2 – 1 hectare and FCA 3 – 8.9 hectares having a 4% weight with “All or Nothing” rating scale.

In view of the fact that a contract of lease has been signed between PNCC and PCPI on October 8, 2019, we respectfully request that we be given a due consideration by your good office to at least 2% rating for this accomplishment.

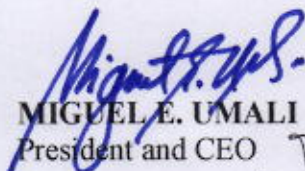
The non-accomplishment of the target for the remaining portion of the FCA property is due to the following reasons:

1. There are existing structures and establishments on the 9.9-hectare portion of the FCA property which were put up by former lessees who refuse to vacate the property despite the expiration of their lease contracts.
2. More than 4 hectares of the subject property are currently under litigation in view of the obstinate refusal of the present occupants to vacate the property even PNCC has filed ejectment cases against them.
3. The said occupants even filed separate suits against PNCC, and one former lessee was even able to secure an injunction order from a Pasay City Trial court to prevent its eviction from the property.
4. For purposes of transparency and to obtain the most reasonable and advantageous terms for the company, the PNCC Board decided to lease out the development of the 9.9-hectare portion via open bidding on a “As Is, Where Is” basis. The Terms of Reference (TOR) for the said public bidding was submitted to the Office of the President for its information, comment and appropriate action on July 17, 2019.

The PNCC Board is keen on immediately developing the property with the end view of augmenting the company's income and increase the property's intrinsic value. However, the resolution of the first 3 issues above and more importantly the much needed guidance from the Office of the President, particularly the approval of the TOR, are necessary before PNCC can proceed to its envisioned development. Consequently the same has vital impact in accomplishing our target in Strategic Measures 8 – Increase in Revenues and 9 – Increase Lease Income. Nonetheless, as stated above, the development of the 3-hectare portion of the property by PCPI is now on its way. Hence, we are requesting consideration that the same be considered as partial accomplishment which would merit at least 2% rating.

We hope you find our justification in order.

Very truly yours,


MIGUEL E. UMALI
President and CEO *gk*

Cc: Chairman Dagpin
Comm. Doral
Comm. Cloribel
Att: a/s



MEMORANDUM

OK [Signature] 10/30/19

10/29/2019 4:57 PM

FOR : THE PRESIDENT & CEO
QUALITY MANAGEMENT REPRESENTATIVE

FROM : DEPUTY QUALITY MANAGEMENT REPRESENTATIVE

REF. No. : ISO-RSD-013-19M

DATE : 29 OCTOBER 2019

SUBJECT : CUSTOMER SATISFACTION SURVEY

*Jrg
10/30/19*

In relation to GCG letter dated 24 September 2019 in regard the Enhanced Standard Guideline on the Conduct of Customer Satisfaction Survey, formally submitting herewith the following comments, to wit:

1. The ISO Core Team has drafted and reviewed the Customer Satisfaction Procedure of PNCC's QMS. This is in conformance with the requirements of ISO 9001:2015 standard Clause 9.1.2 and in satisfaction with the Strategic Measure No. 2 of PES for 2019.

The procedure has not been finalized pending the determination of the appropriate survey form to be used. However, upon review of GCG guideline, PNCC's procedure is not in conformance with the prescribed data gathering method, sampling procedure, data collection, data collection instrument to be used, data collection quality control, data collection, control and processing, analysis plan and responsible personnel to handle the activity.

2. GCG has identified/recommended the target respondent and the methodology to be used by PNCC in conducting the survey.
3. Although the GCG gave an option to self-administer the survey, still, the company has to strictly follow the guideline and shall present a comprehensive report on the procedure and processes undertaken in the administration of the survey, the analysis of report shall be undertaken by a third party.

Recommendation:

1. To ensure that PNCC will satisfy the requirements of GCG in the conduct of Customer Satisfaction Survey (CSS), the undersigned recommends to **hire a third-party provider to conduct the CSS** for the year ended 2019.
2. Re-align PNCC's Customer Satisfaction Procedure with GCG guideline and adopt the survey form to be used by the third-party provider, so we have the option to self-administer the survey on the next conduct of survey.

For your approval.



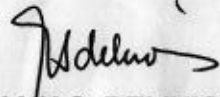

Handwritten signature of Rosalyn S. Delivios in cursive script.

ROSALYN S. DELIVIOS



**PHILIPPINE NATIONAL
CONSTRUCTION CORPORATION**

SUBCONTRACTING REQUEST (SR)

REQUISITIONER (DIVISION/DEPARTMENT/PROJECT) Management Information Systems Department		DATE: November 05, 2019		SR. NO.:
LOCATION:				
WORK ITEM NUMBER	SCOPE OF WORKS	UNIT	QTY.	REMARKS (IF ANY)
	Engagement of Qualified Consulting Firm to Undertake Customer Satisfaction Survey	lot	1	
ATTACHMENTS Drawings: Terms of Reference Sketches:		COVERING PERIOD:		SUBMITTED BY:  ROSALYN S. DELIVIOS MIS Manager
				RECOMMENDING APPROVAL:  ATTY. MIGUEL E. UMALI President & CEO
PLANS: Specifications:		TARGET COMPLETION DATE:		



**PHILIPPINE NATIONAL
CONSTRUCTION CORPORATION**

MEMORANDUM

FOR : HEAD - MANAGEMENT INFORMATION SYSTEM DIVISION
FROM : VICE PRESIDENT & HEAD - LEGAL
**RE : PROCUREMENT OF A THIRD PARTY TO ADMINISTER,
GENERATE AND INTERPRET THE RESULT OF THE CUSTOMER
SATISFACTION SURVEY FOR 2020**
DATE : 04 NOVEMBER 2019

Transmitted herewith for your information and reference is a draft of the Terms of Reference (TOR) with regard to the procurement of a Third Party Administrator for the Customer Satisfaction Survey, as required by the Governance Commission of GOCC's (GCG). This is based on the standard guideline prescribed by the GCG for the Conduct of Customer Satisfaction Survey of GOCC's. Please let us know if there are other terms necessary to be added in the TOR.

Thank you,

ILIE LIONEL B. GRAMATA

TERMS OF REFERENCE

(Procurement of Consulting Service for a Third Party to administer, generate and interpret the result of the Customer Satisfaction Survey for 2020)

I. ANTECEDENTS/ BACKGROUND

1. On 24 September 2019, the Governance Commission for Government Owned or Controlled Corporations (GOCC) prescribed the Standard Guidelines for the Conduct of Customer Satisfaction Survey of the GOCCs under the jurisdiction of the GCG for compliance.
2. The result of the customer satisfaction feedback is part of PNCC's target in the CY 2020 Performance Scorecard.

II. OBJECTIVES

The procurement aims to engage the services of an independent body/ individual who are capable to administer, generate and interpret the Customer Satisfaction Survey of CY 2020.

III. PROPOSED BUDGET FOR THE CONTRACT

The budget for the procurement of the Consulting Service as reflected in the revised CY 2020 Corporate Operating Budget is **Three Hundred Thousand Pesos (Php 300, 000.00)** inclusive of all applicable taxes.

IV. TERMS OF ENGAGEMENT

The engagement of the **CONSULTANT** shall commence in December 2020 and terminates within thirty (30) days from the acceptance of the result of the Customer Satisfaction Survey, subject to extension at the option of the PNCC.

It is understood that the Consultancy Services does not create employee-employee relation between the **CONSULTANT** and PNCC; and that the former is not entitled to any benefits enjoyed by the regular personnel of PNCC.

The **CONSULTANT** shall not assign the contract or sub-contract any portions of it without the consent of PNCC.

V. DUTIES AND RESPONSIBILITIES

A. The **CONSULTANT** shall:

1. Administer the Customer Satisfaction Survey of PNCC;
2. Generate data
3. Interpret and analyze the data generated.
4. Possess a similar structure of team as indicated in the prescribed GCG Guideline¹.

¹ Annex "A" - Enhanced Standard Methodology for the Conduct of the Customer Satisfaction Survey of the GOCC's under the jurisdiction of the GCG.

B. The PNCC shall:

1. Work closely with the **CONSULTANT** regarding the technical and administrative requirements of the activities;
2. Provide logistical requirements during the meetings, meeting venues, equipment (LCD projector, laptops, etc.), and;
3. Provide location guides during the activities.

VI. REQUIREMENTS

1. The requirements² of the **CONSULTANT** shall submit to PNCC the following:
 - a. Profile highlighting related projects;
 - b. Scope of work and implementation methodology;
 - c. Mayor's/ Business Permit/ BIR Certificate of Registration, in lieu thereof;
 - d. PhilGEPs Registration Number;
 - e. Omnibus Sworn Statement; and/or
 - f. Professional License/ Curriculum Vitae.
 - g. Income Tax Return
2. All information reviewed and recorded by the **CONSULTANT** shall be treated in the strictest confidence at all times.
3. The **CONSULTANT** shall adhere to the agreed scope of services or deliverables approved by PNCC. Changes in the agreed arrangements shall likewise be with the prior consent of PNCC.
4. The **CONSULTANT** shall provide full appraisal report to PNCC (containing the approved details provided in Section V (Duties and Responsibilities) of this TOR.

VII. PAYMENT TERMS

The **CONSULTANT** shall be paid the amount of **Three Hundred Thousand Pesos (PhP 300,000.00)**, inclusive of all applicable taxes. The total contract price shall be paid within ten (10) working days upon PNCC's acceptance of the final appraisal report submitted by the **CONSULTANT**.

All other miscellaneous expenses such as but not limited to transportation, accommodation, meals and snacks, etc., shall be shouldered by the **CONSULTANT**.

² In accordance with Annex "H", Appendix "A" of the Revised IRR of RA 9184

VIII. EXPECTED OUTPUTS

The **CONSULTANT** shall undertake the following services with the corresponding expected output:

Percentage	Activity	Timeline of Activity	Output Required for the Payment	Cost (in PhP)
	1. Inception meeting and discussion of sampling design, methodology, protocols, and work plan;			
30%	2. Review, add questions specific for the GOCC (optional), format, and translate survey instrument; 3. Pilot testing of survey instrument and feedback for possible revisions (optional, if there are major additions) 4. Finalization of the survey instrument;	1 week	Initial Assessment Report Pilot Testing Report Report, re: finalized survey instrument	90,000.00
20%	5. Data collection set up (including production and preparation of fieldwork materials) Data collection proper	2 weeks	Report on the Data Collected	60,000.00
50%	6. Data cleaning and validation, and computation of descriptive statistics; and 7. Writing and submission of the final analysis	1 week	Data Validation Report Final Report (Analyzed and Interpreted Survey Result)	150,000.00
			TOTAL:	300,000.00

IX. CONTRACT TERM

The Contract shall remain in force and effect upon signing of the contract until the full delivery of the requirements and acceptance by the PNCC, subject to extension should the need be determined.

X. MODE OF PROCUREMENT

The mode of procurement for the consulting services shall be through Alternative Mode of Procurement- Small Value Procurement.

Evaluation Criteria	Weight
Technical Proposal	
a. Applicable experience and Track Record (At least 1 from the survey)	40%
1. No. of Years of experience – 20%	
2. Similar Projects conducted for government and / or private institutions within the last two (2) years – 10%	
3. Client Feedback – 10%	
b. Qualification of the Consultant	40%
1. Members with solid hands-on experience in the administration of Customer Satisfaction Survey– 10%	
2. Members with relevant public sector specific experience and / or similar or related nature to PNCC Operations (Public Administration; Regulatory Agency) – 10%	
3. Members have minimum two (2) year's survey experiences– 10%	
4. - Educational Attainment /Applicable accreditation of audit team members – 10%	
c. Financial Proposal	20%
20	
TOTAL	100%

Signatory - CMM, VBT, DMM

ANNEX B-3 1/2

ISO CORE TEAM REVIEW OF QMS DOCUMENTS TRACER SHEET

Document : CUSTOMER SATISFACTION PROCEDURE
 Number : ISO-P-01 05/19

Instruction	Name	Date		INITIAL	REMARKS
		Received	Out		
Please... <input checked="" type="checkbox"/> Read <input type="checkbox"/> Handle <input checked="" type="checkbox"/> Review <input type="checkbox"/> Approve And... <input checked="" type="checkbox"/> Forward <input type="checkbox"/> Return <input type="checkbox"/> Keep or Recycle	1. Rosalyn S. Delivios		5/28/19	<i>Adia</i>	Realty, HR and OP shall craft their own Evaluation Form (refer to attached sample)
	2. Ilie Lionel B. Gramata		6/18/19	<i>IL</i>	
	3. Felix M. Erece, Jr.	6/11	6/13	<i>F</i>	
	4. Yolanda C. Mortel			<i>Y</i>	
	5. Cristy M. Mediavillo	6/10	6/10	<i>CM</i>	
	6. Veronica B. Tacderas	6/10	6/10	<i>V</i>	
	7. Demosthenes F. Faminiano	5/25/2019	5/25/2019	<i>DF</i>	
	8. Salih U. Indanan	4 June '19	4 June '19	<i>SI</i>	
	9. Jaime G. Soriano, Jr.	4 June '19 (4 PM)	6 June '19	<i>JS</i>	Forms must be crafted first prior to approval of this procedure.

Please do not hold for more than 48 hours.

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ISO CORE TEAM REVIEW OF QMS DOCUMENTS TRACER SHEET

Document : COMMUNICATION PROCEDURE
 Number : ISO-P-05 06/19

Xm, IPG, SBB

Instruction	Name	Date		INITIAL	REMARKS
		Received	Out		
Please... <input checked="" type="checkbox"/> Read <input type="checkbox"/> Handle <input checked="" type="checkbox"/> Review <input type="checkbox"/> Approve And... <input checked="" type="checkbox"/> Forward <input type="checkbox"/> Return <input type="checkbox"/> Keep or Recycle	1. Rosalyn S. Delivios		6/24	Madam	
	2. Ilie Lionel B. Gramata	7/10/	7/11	ILG	
	3. Felix M. Erece, Jr.	7-03	7-03	FME	
	4. Yolanda C. Mortel	6-25	6-25	YCM	
	5. Cristy M. Mediavillo	7-02	7-02	CM	Uniform font & font type for title, index, comm. information - y.c.
	6. Veronica B. Tacderas	7/1/19			re. Contact for per review
	7. Demosthenes F. Faminiano	1 July 2019	1 July 2019	DF	
	8. Salih U. Indanan	26 Jun '19	26 Jun '19	SI	
	9. Jaime G. Soriano, Jr.	26 JUNE '19	27 JUNE '19	JGS	

Please do not hold for more than 48 hours.



**PHILIPPINE NATIONAL
CONSTRUCTION CORPORATION**

Page Number	1 of 7
Document Number	ISO-P-05 05/19
Revision Number	0

Document Title:

COMMUNICATION PROCEDURE

Rev. No.	Date Revised	Rev. Sec.	Revision Content	Rev. No.	Date Revised	Rev. Sec.	Revision Content

Prepared by: _____ Reviewed & endorsed by: _____ Approved by: _____

Rosalyn S. Delivios
ROSALYN S. DELIVIOS
Signature over Printed Name

JC Mortel / IB Gramata / SB Bassig
JC MORTEL / IB GRAMATA / SB BASSIG
Signature over Printed Name

Miguel E. Umali
MIGUEL E. UMALI
Signature over Printed Name

Page No.	1	2	3	4	5	6	7	8	9	10
Rev. No.										
Page No.	11	12	13	14	15	16	17	18	19	20
Rev. No.										
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Rev. No.										
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Rev. No.										
Page No.	41	42	43	44	45	46	47	48	49	50
Rev. No.										

DCC STAMPS

10 OCT 2019

**IMPORTANT
CONTROLLED COPY, DO NOT DUPLICATE**

ISO CORE TEAM REVIEW OF QMS DOCUMENTS TRACER SHEET

Document : CONTROL OF NONCONFORMING SERVICES AND CORRECTIVE
ACTION PROCEDURE

Number : ISO-P-08 05/19

Instruction	Name	Date		INITIAL	REMARKS
		Received	Out		
Please... <input checked="" type="checkbox"/> Read <input type="checkbox"/> Handle <input checked="" type="checkbox"/> Review <input type="checkbox"/> Approve And... <input checked="" type="checkbox"/> Forward <input type="checkbox"/> Return <input type="checkbox"/> Keep or Recycle	1. Rosalyn S. Delivios		8/13/19		
	2. Ilie Lionel B. Gramata		8/15/19		
	3. Felix M. Erece, Jr.		8/20/19		
	4. Yolanda C. Mortel	8/19/19	8/19/19		
	5. Cristy M. Mediavillo		8/19		
	6. Veronica B. Tacderas		8/14		
	7. Demosthenes F. Faminiano	15 Aug 2019	8/15		
	8. Salih U. Indanan	14 Aug 19 10:00 am (5PM)	14 Aug 19 10:16 am (6PM)		
	9. Jaime G. Soriano, Jr.	Aug. 13, 2019	Aug. 13, 19		refer to comments in pages 2 of 5, 3 of 5 & 4 of 5 written in pencil
	10. Benny B. Bassig	14 Aug, 2019	14 Aug, '19		


Please do not hold for more than 48 hours.

ISO CORE TEAM REVIEW OF QMS DOCUMENTS TRACER SHEET

Document : CONTRACTS ADMINISTRATION, MONITORING AND CONTROL
 Number : ISO-P-10 05/19

Instruction	Name	Date		INITIAL	REMARKS
		Received	Out		
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	2. Ilie Lionel B. Gramata	6/20	6/20	LD	
	3. Felix M. Erece, Jr.	6/20	6/20	FJ	
	4. Yolanda C. Mortel	6/20	6/20	YM	
	5. Cristy M. Mediavillo	6/19	6/19	CM	
	6. Veronica B. Tacderas	6/19	6/19	VT	Notes only - [unclear]
	7. Demosthenes F. Faminiano	6/18 11:30am	6/18	DF	
	8. Salih U. Indanan	19 Jun 19 10:20 am	6/19	SI	
	9. Jaime G. Soriano, Jr.	6/18 - 5 PM	6/19 9 AM	JS	- NOTES 9.5 X 3.6 ? - PROPOSED TO DRAFT PER FORM FOR SUPPLIERS/ SUBCONTRACTORS, ETC.

Please do not hold for more than 48 hours.

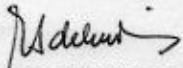
 PHILIPPINE NATIONAL CONSTRUCTION CORPORATION	Page Number	1 of 4
	Document Number	ISO-P-10 05/19
	Revision Number	0


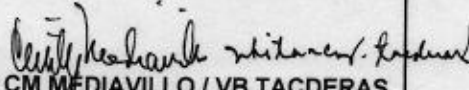
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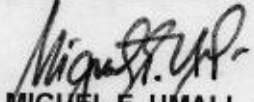
CONTRACTS ADMINISTRATION, MONITORING AND CONTROL PROCEDURE

Rev. No.	Date Revised	Rev. Sec.	Revision Content	Rev. No.	Date Revised	Rev. Sec.	Revision Content

Prepared by: Reviewed & endorsed by: Approved by:



ROSALYN S. DELIVIOS
Signature over Printed Name



FM ERECE, JR. / CM MEDIAVILLO / VB TACDERAS
Signature over Printed Name


MIGUEL E. UMALI
Signature over Printed Name

Page No.	1	2	3	4	5	6	7	8	9	10
Rev. No.										
Page No.	11	12	13	14	15	16	17	18	19	20
Rev. No.										
Page No.	21	22	23	24	25	26	27	28	29	30
Rev. No.										
Page No.	31	32	33	34	35	36	37	38	39	40
Rev. No.										
Page No.	41	42	43	44	45	46	47	48	49	50
Rev. No.										

DCC STAMPS


 DCC MASTER COPY
15 OCT 2019

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ANNEX C-5

ISO CORE TEAM REVIEW OF QMS DOCUMENTS TRACER SHEET


Document :

1. GUIDELINES ON ACQUISITION, DELIVERY AND INSPECTION OF COMPUTERS AND RELATED PERIPHERALS (YCM, Indanan, Mediavillo)
2. GUIDELINES ON ICT REPAIRS AND TECHNICAL ASSISTANCE (Bassig, Tacderas, Soriano)
3. GUIDELINES ON SOFTWARE INSTALLATION (Erece, Faminiano, Soriano)

Number : MIS-G-01 05/19, MIS-G-02 05/19, MIS-G-03 05/19

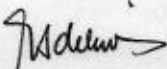
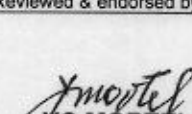
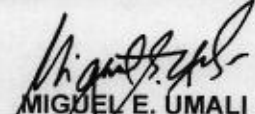
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		Received	Out		
Please... <input checked="" type="checkbox"/> Read <input type="checkbox"/> Handle <input checked="" type="checkbox"/> Review <input type="checkbox"/> Approve And... <input checked="" type="checkbox"/> Forward <input type="checkbox"/> Return <input type="checkbox"/> Keep or Recycle	1. Rosalyn S. Delivios		8/13/19	<i>R. Delivios</i>	
	2. Ilie Lionel B. Gramata		8/22/19	<i>I. Gramata</i>	
	3. Felix M. Erece, Jr.		8/20/19	<i>F. Erece</i>	
	4. Yolanda C. Mortel		8/27/19	<i>Y. Mortel</i>	
	5. Cristy M. Mediavillo		8/19/19	<i>C. Mediavillo</i>	See pick notes.
	6. Veronica B. Tacderas		8/19/19	<i>V. Tacderas</i>	- see punch punch notes - and to the last page.
	7. Demosthenes F. Faminiano	8/15/19	8/15	<i>D. Faminiano</i>	
	8. Salih U. Indanan	14 Aug '19 11:25am	14 Aug '19 11:30am	<i>S. Indanan</i>	
	9. Jaime G. Soriano, Jr.	14 AUG. 19 (3pm)	15 AUG. 19	<i>J. Soriano</i>	refer to comments in pages 2 of 3, 3 of 3 & 2 of 3 written in pencil
	10. Benny B. Bassig	8/20/19	8/20/19	<i>B. Bassig</i>	


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 PHILIPPINE NATIONAL CONSTRUCTION CORPORATION	Page Number	1 of 3
	Document Number	MIS-G-01 05/19
	Revision Number	0

Document Title:
GUIDELINE ON ACQUISITION, DELIVERY AND INSPECTION OF COMPUTERS AND RELATED PERIPHERALS

Rev. No.	Date Revised	Rev. Sec.	Revision Content	Rev. No.	Date Revised	Rev. Sec.	Revision Content

Prepared by:	Reviewed & endorsed by:	Approved by:
 ROSALYN S. DELIVIOS <small>Signature over Printed Name</small>	 YC MORTEL / SU INDANAN / CM MEDIAVILLO <small>Signature over Printed Name</small>	 MIGUEL E. UMALI <small>Signature over Printed Name</small>

Page No.	1	2	3	4	5	6	7	8	9	10	DCC STAMPS  15 OCT 2019 IMPORTANT CONTROLLED COPY, DO NOT DUPLICATE
Rev. No.											
Page No.	11	12	13	14	15	16	17	18	19	20	
Rev. No.											
Page No.	21	22	23	24	25	26	27	28	29	30	
Rev. No.											
Page No.	31	32	33	34	35	36	37	38	39	40	
Rev. No.											
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Rev. No.											

ISO CORE TEAM REVIEW OF QMS DOCUMENTS TRACER SHEET

Document : PROPERTY MANAGEMENT PROCEDURE
 Number : RMD-P-02 05/19

Instruction	Name	Date		INITIAL	REMARKS
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	2. Ilie Lionel B. Gramata		10/22/19	[Signature]	Keep see comment.
	3. Felix M. Erece, Jr.	10/10/19	10/10/19	[Signature]	
	4. Yolanda C. Mortel	10/10/19	10/10	[Signature]	
	5. Cristy M. Mediavillo	10/9	10/9	[Signature]	no notes
	6. Veronica B. Tacderas	10/8/19	10/8/19	[Signature]	minor correction
	7. Demosthenes F. Faminiano	3 Oct 2019	8 Oct 2019	[Signature]	pls see correction
	8. Salih U. Indanan	3 Oct '19	3 Oct '19	[Signature]	
	9. Jaime G. Soriano, Jr.	8 Oct '19	08 Oct, 19	[Signature]	
	10. Benny B. Bassig	10/02/19	10/02/19	[Signature]	

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ISO CORE TEAM REVIEW OF QMS DOCUMENTS TRACER SHEET

Document : CONTRACT REVIEW PROCEDURE

Number : CLD-P-01 05/19

Instruction	Name	Date		INITIAL	REMARKS
		Received	Out		
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	2. Ilie Lionel B. Gramata	10/2/19	10/4/19	Ilie	
	3. Felix M. Erece, Jr.	10/10/19	10/10/19	F. Erece	
	4. Yolanda C. Mortel	10/10/19	10/10/19	Y. Mortel	
	5. Cristy M. Mediavillo	10/9	10/9	C. Mediavillo	
	6. Veronica B. Tacderas	10/8/2019	10/8/2019	V. Tacderas	
	7. Demosthenes F. Faminiano	10/3/2019	10/3/2019	D. Faminiano	
	8. Salih U. Indanan	10/7/19	10/7/19	S. Indanan	
	9. Jaime G. Soriano, Jr.	10/2/19	10/2/19	J. Soriano	
	10. Benny B. Bassig	10/02/19	10/02/19	B. Bassig	

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PHILIPPINE NATIONAL CONSTRUCTION CORPORATION

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Document Number	CLD-P-01 05/19
Revision Number	0

Document Title:

CONTRACT REVIEW PROCEDURE

Rev. No.	Date Revised	Rev. Sec.	Revision Content	Rev. No.	Date Revised	Rev. Sec.	Revision Content

Prepared by: Reviewed & endorsed by: Approved by:

ILIE LIONEL B. GRAMATA
Signature over Printed Name

FM ERECE, JR. / JG SORIANO / YC MORTEL
Signature over Printed Name

MIGUEL E. UMALI
Signature over Printed Name

Page No.	1	2	3	4	5	6	7	8	9	10
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Rev. No.										
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28 NOV 2019

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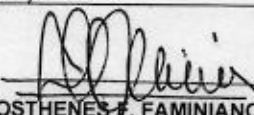

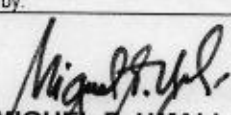

ISO CORE TEAM REVIEW OF QMS DOCUMENTS TRACER SHEET

Document : PROPERTY DISPOSITION PROCEDURE

Number : RMD-P-03 05/19

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	2. Ilie Lionel B. Gramata			<i>[Signature]</i>	
	3. Felix M. Erece, Jr.	10/10/19	10/10/19	<i>[Signature]</i>	
	4. Yolanda C. Mortel	10/10/19	10/10/19	<i>[Signature]</i>	* Also refer to noted 9.6
	5. Cristy M. Mediavillo	10/9	10/9	<i>[Signature]</i>	see Notes
	6. Veronica B. Tacderas	10/8/19	10/8/19	<i>[Signature]</i>	ok w/ me except for * payments by winning bidder
	7. Demosthenes F. Faminiano	3 Oct 2019	8 Oct 2019	<i>[Signature]</i>	pt. see correction.
	8. Salih U. Indanan	3 Oct '19	3 Oct '19	<i>[Signature]</i>	
	9. Jaime G. Soriano, Jr.	8 Oct. 19	08 Oct 19	<i>[Signature]</i>	
	10. Benny B. Bassig	10/03/19	10/03/19	<i>[Signature]</i>	

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 PHILIPPINE NATIONAL CONSTRUCTION CORPORATION	Page Number	1 of 4									
	Document Number	RMD-P-03 05/19									
	Revision Number	0									
Document Title:											
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Rev. No.	Date Revised	Rev. Sec.	Revision Content	Rev. No.	Date Revised	Rev. Sec.	Revision Content				
Prepared by:			Reviewed & endorsed by:			Approved by:					
 DEMOSTHENES F. FAMINIANO <small>Signature over Printed Name</small>			 SB BASSIG / SU INDANAN / RS DELIVIOS <small>Signature over Printed Name</small>			 MIGUEL E. UMALI <small>Signature over Printed Name</small>					
Page No.	1	2	3	4	5	6	7	8	9	10	DCC STAMPS  28 NOV 2019
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Rev. No.	31	32	33	34	35	36	37	38	39	40	
Page No.	41	42	43	44	45	46	47	48	49	50	
Rev. No.											

ISO CORE TEAM REVIEW OF QMS DOCUMENTS TRACER SHEET

Document : ASSET DISPOSAL PROCEDURE
 Number : MMD-P-03 05/19

Instruction	Name	Date		INITIAL	REMARKS
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	2. Ilie Lionel B. Gramata	12/10	12/10	<i>IL</i>	
	3. Felix M. Erece, Jr.	11/27	11/27	<i>FE</i>	
	4. Yolanda C. Mortel	11-26	11-26	<i>YM</i>	done
	5. Cristy M. Mediavillo	12/8/19	12.4	<i>CM</i>	see comment/post if with revised correction p. 3, 4 & 5
	6. Veronica B. Tacderas	12/5/19	12/5/19	<i>VT</i>	
	7. Demosthenes F. Faminiano	12/5/2019	12/5/2019	<i>DF</i>	
	8. Salih U. Indanan	11/27	11/27	<i>SI</i>	Signal
	9. Jaime G. Soriano, Jr.	11/27	11/27	<i>JS</i>	done
	10. Benny B. Bassig	11/28	11/28	<i>BB</i>	

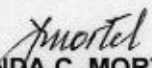

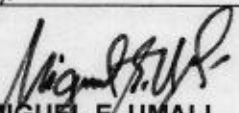
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 PHILIPPINE NATIONAL CONSTRUCTION CORPORATION	Page Number	1 of 6
	Document Number	MMD-P-03 05/19
	Revision Number	0

Document Title:

ASSET DISPOSAL PROCEDURE

Rev. No.	Date Revised	Rev. Sec.	Revision Content	Rev. No.	Date Revised	Rev. Sec.	Revision Content

Prepared by:	Reviewed & endorsed by:	Approved by:
 YOLANDA C. MORTEL <i>Signature over Printed Name</i>	 SU INDANAN / FM ERECE, JR. / JG SORIANO <i>Signature over Printed Name</i>	 MIGUEL E. UMALI <i>Signature over Printed Name</i>

Page No.	1	2	3	4	5	6	7	8	9	10	DCC STAMPS  DCC MASTER COPY 1 0 DEC 2019
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Page No.	31	32	33	34	35	36	37	38	39	40	IMPORTANT CONTROLLED COPY, DO NOT DUPLICATE
Rev. No.											
Page No.	41	42	43	44	45	46	47	48	49	50	
Rev. No.											

IN-HOUSE TRAINING ATTENDANCE SHEET

Tutor: Michael Atienza
 Company: Philippine National Construction Corporation
 Date: 03-04 September 2019
 Module: ISO 9001:2015 Internal Audit Training Course

SN	Complete Name <small>(Please write your name as you would like it to appear in your certificate) First Name, Middle Initial, Last Name</small>	Position	DAY 1 Signature	DAY 2 Signature	Email Address
1	Lorraine L. Abellar	Accountant			lar-abellar@yahoo.com
2	Sabino B. Bassig	HEAD, GRD			
3	George A. Buen	MMS			
4	Joanna Marie A. Castillo	E. Sec.			jmcstl@gmail.com
5	Reggie Ley L. Dela Cruz	Bookkeeper			regdelacruz@gmail.com
6	Rosalyn S. Delivios	MIS HEAD/ DEPUTY QMR			rosedelivios@pncc.ph
7	Jocelyn B. Eiman	DC/IES			jocelyncimanos@gmail.com
8	Felix M. Erece, Jr.	Head, HR			
9	Elenita P. Eroy	Accountant			elenita_eroyp@yahoo.com
10	Esmeralda V. Esteban	Recruitment Supervisor			eve_vml@yahoo.com

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IN-HOUSE TRAINING ATTENDANCE SHEET

Tutor: Michael Atienza
 Company: Philippine National Construction Corporation
 Date: 03-04 September 2019
 Module: ISO 9001:2015 Internal Audit Training Course





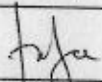



SN	Complete Name <small>(Please write your name as you would like it to appear in your certificate) First Name, Middle Initial, Last Name</small>	Position	DAY 1 Signature	DAY 2 Signature	Email Address
11	Demosthenes F. Faminiano	MGR			demfaminiano@gmail.com
12	Ilie Lionel B. Gramata	Cygal			ibgramat-pncc@gmail.com
13	Salih U. Indanan	SCTY			udievho@yahoo.com
14	Virginia M. Madrona	ES			gisso@gmail.com
15	Cristy M. Mediavillo	Head, TRQS.			cmmediavillo@pncc.ph
16	Flerida A. Mejorada	Asst. Manager			
17	Yolanda C. Mortel	MMR Head			ycmortal@yahoo.com
18	Dolly C. Nepomuceno	MMR SYSTEMS IN CONTROL OFFICER			nienna-27@yahoo.com
19	Cristian P. Onigo	Liaison Officer			martianens@yahoo.com
20	Elmer M. Simbulan	COMP. SYS. OFFICER			

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IN-HOUSE TRAINING ATTENDANCE SHEET

Tutor: Michael Atienza
 Company: Philippine National Construction Corporation
 Date: 03-04 September 2019
 Module: ISO 9001:2015 Internal Audit Training Course

SN	Complete Name <small>(Please write your name as you would like it to appear in your certificate) First Name, Middle Initial, Last Name</small>	Position	DAY 1 Signature	DAY 2 Signature	Email Address
21	Jaime G. Soriano	Principal Engineer			jg.soriano@pncc.ph
22	Veronica B. Tacderas	Head, Controlling			veritacderas@pncc.ph
23	Teresa M. Tee	Company Nurse			teresanteetee@yahoo.com
24	Dominique Grace U. Ursolino	EA			dominique.ursolino@pncc.ph
25					

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PHILIPPINE NATIONAL CONSTRUCTION CORPORATION

MEMORANDUM

TO : ALL CONCERNED

FROM : PRESIDENT AND CEO /
QUALITY MANAGEMENT REPRESENTATIVE

REF. NO. : ISO-QMR-008-2019M

DATE : 9 SEPTEMBER 2019

SUBJECT : APPOINTMENT OF INTERNAL QUALITY AUDITORS

Please be informed the following employees shall comprise the Internal Quality Audit team of the PNCC Quality Management System, to wit:

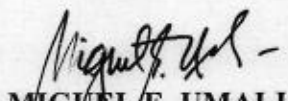
- | | |
|-----------------------------|---------------------------------|
| 1. Joanna Marie Castillo | 9. Florida A. Mejorada |
| 2. Rosalyn S. Delivios | 10. Dolly C. Nepomuceno |
| 3. Jocelyn B. Eiman | 11. Cristian P. Onigo |
| 4. Felix M. Erece, Jr. | 12. Elmer M. Simbulan |
| 5. Esmeralda V. Esteban | 13. Jaime G. Soriano |
| 6. Demosthenes F. Faminiano | 14. Veronica B. Tacderas |
| 7. Ilie Lionel B. Gramata | 15. Teresa M. Tee |
| 8. Cristy M. Mediavillo | 16. Dominique Grace U. Ursulino |

The IQA Team shall be responsible in ensuring the conformance and compliance of the organizational processes with the ISO 9001 standard, customer, regulatory, and PNCC's own requirements.

The IQA Team shall hold meetings to ensure that orderly and timely progression of the QMS audit deliverables are met accordingly.

Everyone is enjoined to support the above-named employees in their additional responsibilities.

For your information and guidance.


MIGUEL E. UMALI

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08 Jan 2020

ROSALYN DELIVIOS
PHILIPPINE NATIONAL CONSTRUCTION CORPORATION
KM 15 EAST SERVICE ROAD, BICUTAN
PARANAQUE CITY
1700
PH

Dear ROSALYN DELIVIOS,

Ref: CQI and IRCA Certified ISO 9001:2015 Lead Auditor Training course, 21 Oct 2019 - 25 Oct 2019

We are pleased to congratulate you on completing your course. We enclose herewith your certificate of attendance, which confirms your achievement.

We hope to see you again soon at the BSI Training Academy. You may visit our website for other courses and qualification that we are offering. Should you prefer to talk to our training consultants for course information and recommendation, please do let us know.

Once again, congratulations, and thank you very much for choosing the BSI Training Academy.

Yours sincerely



Crisanto E. Cawaling
Training Sales Assistant Manager
T: +63 2 636 6430
E: Crisanto.Cawaling@bsigroup.com



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08 Jan 2020

CRISTY MEDIAVILLO
PHILIPPINE NATIONAL CONSTRUCTION CORPORATION
KM 15 EAST SERVICE ROAD, BICUTAN
PARANAQUE CITY
1700
PH

Dear CRISTY MEDIAVILLO,

Ref: CQI and IRCA Certified ISO 9001:2015 Lead Auditor Training course, 21 Oct 2019 - 25 Oct 2019

We are pleased to congratulate you on completing your course. We enclose herewith your certificate of attendance, which confirms your achievement.

We hope to see you again soon at the BSI Training Academy. You may visit our website for other courses and qualification that we are offering. Should you prefer to talk to our training consultants for course information and recommendation, please do let us know.

Once again, congratulations, and thank you very much for choosing the BSI Training Academy.

Yours sincerely


Crisanto E. Cawaling
Training Sales Assistant Manager
T: +63 2 636 6430
E: Crisanto.Cawaling@bsigroup.com



PHILIPPINE NATIONAL CONSTRUCTION CORPORATION

MEMORANDUM

TO : ALL CONCERNED

FROM : PRESIDENT AND CEO /
QUALITY MANAGEMENT REPRESENTATIVE

REF. NO. : ISO-QMR-009-2019M

DATE : 29 OCTOBER 2019

SUBJECT : APPOINTMENT OF ACTING LEAD INTERNAL QUALITY AUDITOR


Please be informed that **MS. CRISTY M. MEDIAVILLO** is hereby appointed as **Acting Lead Internal Quality Auditor (LIQA)**, in addition to her present task as Treasurer.

Ms. Mediavillo shall head the IQA Team who are responsible in ensuring the conformance and compliance of the organizational processes with the ISO 9001 standard, customer, statutory, regulatory, and PNCC's own requirements.

The LIQA shall preside the IQA team meetings to ensure that orderly and timely progression of the QMS audit deliverables are met accordingly.

Everyone is enjoined to support Ms. Mediavillo in her additional responsibilities.

For your information and guidance.



MIGUEL E. UMALI



PHILIPPINE NATIONAL CONSTRUCTION CORPORATION

MEMORANDUM

TO : ALL CONCERNED EMPLOYEES
FROM : THE PRESIDENT & CEO
QUALITY MANAGEMENT REPRESENTATIVE
REF. NO. : ISO-QMR-010-19M
DATE : 19 NOVEMBER 2019
SUBJECT : ISO QMS PLANNING SCHEDULE AND DELIVERABLES

Please be informed that there will be an ISO QMS Planning to be held on December 11-12, 2019, 8:30am – 4:30pm at the Director's Lounge, PNCC Bicutan Office. Attendees of the said planning session are the members of the ISO Core Team, Internal Quality Auditors and process owners who were responsible in the effective implementation of the Quality Management System.

Agenda of the planning will focus on the presentation, discussion and approval of the following:

1. Day 1 - Actions to address risks and opportunities (in conformance with ISO 9001:2015 Clause 6.1), and
2. Day 2 - Quality Objectives and plan to achieve them (in conformance with ISO 9001:2015 Clause 6.2).

The projected results of the planning session are the following:

1. Risk and Opportunity Register of each offices (which will be consolidated to be included in the Quality Manual in conformance with ISO 9001:2015 Clause 7.5);
2. Objectives and Targets of each offices (which will also be consolidated to be included in the Quality Manual in conformance with ISO 9001:2015 Clause 7.5), and
3. Organizational Context Storyboard (which will become part of the Quality Manual in conformance with ISO 9001:2015 Clause 4.1 and 4.2).

In view of the foregoing, all concerned employees shall submit to the ISO Core Team Secretariat the abovementioned requirements for their consolidation and preparation of presentation and materials on or before 28 November 2019.

Attendance to the said activity is a must.

For your information and guidance.

MIGUEL E. UMALI

ISO CORE TEAM and IQA MEMBERS

N o.	Name	Position
1	Miguel E. Umali	QMR
2	Rosalyn S. Delivios	Deputy QMR /IQA
3	Ilie Lionel B. Gramata	Member/IQA
4	Yolanda C. Mortel	Member
5	Felix M. Erece, Jr.	Member/IQA
6	Cristy M. Mediavillo	Member/IQA
7	Veronica B. Tacderas	Member/IQA
8	Demosthenes F. Faminiano	Member/IQA
9	Jaime G. Soriano	Member/IQA
10	Salih U. Indanan	Member
11	Sabino B. Bassig	Member
12	Jocelyn B. Eiman	DCC/IQA/Secretariat
13	Dolly C. Nepomuceno	IQA
14	Joanna Marie A. Castillo	IQA
15	Cristian P. Onigo	IQA
16	Teresa M. Tee	IQA
17	Esmeralda V. Esteban	IQA
18	Elmer . Simbulan	IQA
19	Elenita P. Eroy	IQA
20	Paul C. Vicente	IQA
21	Regie Ley L. Dela Cruz	IQA
22	Ailyn Saligan	Secretariat



PHILIPPINE NATIONAL CONSTRUCTION CORPORATION

MEMORANDUM

TO : ALL CONCERNED EMPLOYEES
FROM : THE PRESIDENT & CEO
QUALITY MANAGEMENT REPRESENTATIVE
REF. NO. : ISO-QMR-011-19M
DATE : 26 NOVEMBER 2019
SUBJECT : ISO AWARENESS TRAINING

Please be informed that there will be an ISO awareness training to be conducted by the ISO Core Team to all employees who were not involved in the previous ISO related trainings. It will be scheduled in 3 batches so as not to hamper the routine tasks of the subject employees. Attached hereto is the schedule of training.

The objective of the training is to ensure that persons doing work under PNCC's control are aware of the following:

1. quality policy;
2. relevant quality objectives;
3. their contribution to the effectiveness of the Quality Management System (QMS), including the benefits of improved performance, and
4. the implications of not conforming with the QMS requirements.

Attendance to the said training is a must.

For your information and guidance.


MIGUEL E. UMALI

SCHEDULE OF ISO AWARENESS TRAINING

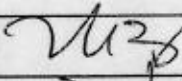

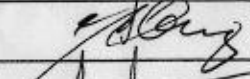
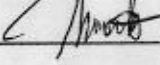
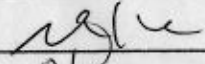
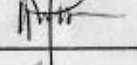
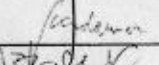
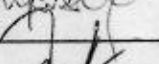





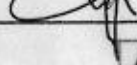
December 5, 2019, 9:00am – 3:00pm		
1	ABARENTOS, MA. FRANCIS CLAIRE S.	OC
2	ABOGADO, ANGELO R.	OP
3	BAYANI, AMIEL A.	MMD
4	CARDONA, RHEA C.	HR
5	CALIMAG, CRISANTO D.	GSD
6	CARPENTERO, ANDY R.	CLD
7	CASER, RODERICK M.	GSD
8	CASINILLO, RICKY M.	GSD
9	DAGPIN, ELMER E.	GSD
10	ENANO, CAROL E.	CCD
11	EQUIO, RUDY P.	HR
12	FINES, SAMUEL Q.	GSD
13	FORBES, MANUEL R.	CCD
14	DALISAY, RAMON	SECURITY

December 9, 2019, 9:00am – 3:00pm		
15	GUAB, BOBBY C.	GSD
16	JORDAN, SANDY B.	OP
17	LABAO, EFREN S.	GSD
18	LUNA, ROBERTO F.	GSD
19	NAMOCATCAT, VENJIE E.	MIS
20	PANGILINAN, MOSES M.	MMD
21	QUINO, DIONISIO C.	HR
22	SALIGAN, AILYN L.	OC
23	VELASCO, ERIKA GRACE E.	CLD
24	VILLA, IZELLA	OC
25	CABATINGAN, MARCO	OC
26	SULIT, JOHN MICHAEL VINCENT	HR
27	ORALLO, AMANDO M.	CCD

December 16, 2019, 9:00am – 3:00pm		
28	BALBIN, LUISA A.	HR
29	IFURUNG, REY NATHANIEL C.	OC
30	LANDICHO, ADRIAN G.	GSD
31	MANLAWA, ANTONIO C.	MMD
32	MATEO, ENRICO M.	HR
33	MONSANTO, RENATO M.	OC
34	REALUYO, NEIL R.	GSD
35	RIVERA, MICHAEL E.	GSD
36	ROBERTO, ELIZA A.	OC
37	ROSELL, WENDELL B.	GSD
38	SALAZAR, HENRY B.	CLD
39	SILVESTRE, ARNNE NORBERT C.	CTD
40	VITORILLO, JUSTINE E.	CLD
41	TORNO, ERNESTO	SECURITY

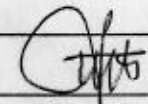

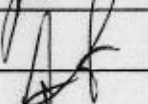



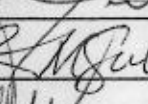
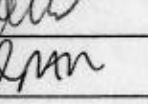

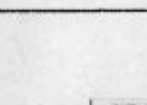

TRAINING ATTENDANCE SHEET

Tutor: Rosalyn S. Delivios
Date: 16 December 2019
Training: QMS AWARENESS "An Overview of the Quality Management System"

No.	First Name, Middle Initial, Last Name	Position	Email Address/Contact No.	Signature
1	LUISA A. BALBIN			
2	REY NATHANIEL C. IFURUNG	Comp. Officer	ifurungr@gmail.com	
3	ADRIAN G. LANDICHO	SV DRIVER	landichoadrian Oct 17 1976@gmail.com	
4	ANOTINO C. MANLAWE	Asst. Manager	manlawetoy@gmail.com	
5	ENRICO M. MATEO	UTILITYMAN	09106916966	
6	RENATO M. MONSANTO			
7	NEIL R. REALUYO	Self	09321088443	
8	MICHAEL E. RIVERA	MECHANIC		
9	RHEA C. CADORNA	timekeeper / cost clerk	rheacadorna@pccc-phi	
10	WENDELL B. ROSSEL	sv - DRIVER	wendellrosell@technoasm	
11	HENRY B. SALAZAR	Legal Officer	hbsalazar.pccc@gmail.com	
12	ARNNE NORBERT C. SILVESTRE	MEASUREMENT	arnne-silvestre@xbo.com	
13	JUSTINE E. VITORILLO	Legal Assistant	trivitorillo@gmail.com	
14	ERNESTO G. TORNO	Security	Torno@gmail.com	
15	ERIKA GRACE E. VELASCO	Legal Researcher	egvelasco.pccc@gmail.com	
16	BOBBY C. GUAB	SV - DRIVER	09155269769	

TRAINING ATTENDANCE SHEET

Tutor: Rosalyn S. Delivios
Date: 09 December 2019
Training: QMS AWARENESS "An Overview of the Quality Management System"

	First Name, Middle Initial, Last Name	Position	Email Address/Contact No.	Signature
1	BOBBY C. GUAB	SV - DRIVER	09555263369	
2	SANDY B. JORDAN	SV - DRIVER	09752896101	
3	EFREN S. LABAO		09166721419	
4	ROBERTO F. LUNA	CARPENTER	09508592089	
5	VENJIE E. NAMOCATCAT	TECHNICAL ASSISTANT	09190024246	
6	MOSES M. PANGILINAN	MM	PNW-1110	
7	DIONISIO C. QUIÑO	ELCR - II	09279079294	
8	ERIKA GRACE E. VELASCO			
9	IZELLA MAE L. VEGA	EXECUTIVE ASSISTANT	09166545028	
10	NIÑO AHRENN MARCO B. CABATINGAN	EXECUTIVE - ASST	09169513382	
11	JOHN MICHAEL VINCENT G. SULIT	DENTIST	09190244467	
12	AMANDO M. ORALLO	Accountant	N/A	
13	ELIZA A. ROBERTO	UNITY	09486395613	
14				
15				

TRAINING ATTENDANCE SHEET

Tutor: Rosalyn S. Delivios
Date: 05 December 2019
Training: QMS AWARENESS "An Overview of the Quality Management System"

	First Name, Middle Initial, Last Name	Position	Email Address/Contact No.	Signature
1	MA. FRANCIS CLAIRE S. ABARENTOS		09178287554	
2	ANGELO R. ABOGADO	Utilityman	0907094938	
3	AMIEL A. BAYANI	TOOL KEEPER	leimarnalgabe@yahoo.com	
4	CRISANTO D. CALIMAG			
5	ANDY R. CARPENTERO	Utility	09957289253	
6	RODERICK M. CASER	DRIVER	09396157722	
7	RICKY M. CASINILLO	Utility		
8	ELMER E. DAGPIN	AV - Driver		
9	CAROL E. ENANO	Accountant	09328559710	 12/5/2019
10	RUDY P. EQUIO	Auto Signer		
11	SAMUEL Q. FINES	TRUCK	09998811014	
12	MANUEL R. FORBES			
13	AILYN L. SALIGAN	Compliance Officer Board Representative	09360336609	
14	RAMON B. DALISAY	care-taker	09227459508	
15				

Office of the President
of the Philippines
Malacañang

NOV 11 2019

MR. MIGUEL E. UMALI

President
Philippine National Construction Corporation (PNCC)
PNCC Complex, KM 15 East Service Road, Bicutan
Parañaque City

Dear Mr. Umali:

With reference to your letter dated 08 July 2019 regarding the Pasig River Expressway (PAREX) Project, and upon your representations, please be advised that pursuant to the franchise of the PNCC under Presidential Decree No. 1894, the President has **APPROVED** the assignment of the PNCC's usufructuary rights over its franchise in favor of the joint venture company to be formed by the PNCC with San Miguel Holdings Corporation, subject to compliance with existing laws, rules and regulations.

This approval shall be limited solely to the proposed assignment of the PNCC's usufructuary rights over its franchise, and shall not be construed as an approval of the scope, alignment, technical specifications, and other matters pertaining to the PAREX Project, which shall be subject to the necessary approvals of relevant government agencies and instrumentalities, including those issued by the Department of Environment and Natural Resources, as well as the approval of the Supplemental Toll Operation Agreement by the Toll Regulatory Board.

Moreover, considering the possible significant impact of the Project, given its location within Metro Manila, it should be consistent with and not intrude upon existing projects along or crossing the Pasig River.

Should this Office determine that the alignment of the PAREX Project may affect the security of the Malacañang Complex, the PNCC, the SMHC, and their assigns and representatives shall be obligated to comply with any and all security measures that shall be imposed by this Office.


In addition, the PNCC and SMHC should ensure compliance with all environmental laws and instill measures to mitigate the environmental impact of the Project.

Violation or non-compliance with any of the aforementioned conditions or any existing or applicable laws, rules, and regulations shall be a ground for the revocation by the President of his approval of the proposed assignment of usufructuary rights.

For your guidance.

Very truly yours,

By authority of the President:


SALVADOR C. MEDIALDEA
Executive Secretary

OPINION NO. 6-15, 2018

Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
 Manila

VNA-L-199

MAR 26 2018

Mr. MARIO K. ESPINOSA

President & CEO
 Philippine National Construction Corporation
 KM. 15 East Service Road, Bicutan
 Paranaque City, Metro Manila

Dear **Mr. Espinosa:**

This refers to your request for confirmatory opinion on the query stated therein relative to the right of the Philippine National Construction Corporation (PNCC) in the implementation of the construction, operation and maintenance of tollways under its legislative franchise.


Specifically, you want to be advised on whether the PNCC has the right not to bid out: (1) the construction, operation, and maintenance of tollways under its legislative franchise, and (2) its choice of Joint Venture Partners.

The query, it appears, is raised in connection with the several proposals received by the PNCC (formerly CDCP) for the construction, operation, and maintenance of certain extension, stretches, and linkages of the North Luzon Expressway (NLEX), South Luzon Expressway (SLEX), and Metro Manila Expressway (MMEX); and that while PNCC intends to implement the said proposals in order to help address the country's traffic problem and contribute to the government's growing infrastructure projects aimed at promoting our economy, it needs a strong legal basis for its decision.

As per the background provided, Presidential Decree No. 1113 granted in favor of then Construction Development Corporation (CDCP), now PNCC, a 30-year franchise to construct, maintain and operate NLEX and SLEX, together with the toll facilities appurtenant thereto; that pursuant to the same P.D., PNCC and Toll Regulatory Board (TRB) entered into a Toll Operation Agreement; and that, thereafter, P.D. No. 1894 gave PNCC franchise over the MMEX and further granted the right, privilege and authority to construct, maintain and operate any and all such extensions, linkages or stretches, together with the toll facilities appurtenant thereto, from any part of NLEX, SLEX and/or MMEX and/or to divert the original route and change the original end-points of NLEX and/or SLEX as the TRB may approve.

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 DIR. ARNOLD JOSEPH M. CO.
 Officer-in-Charge
 Records Management Section

OPINION NO. 6, S. 2018

It is also stated that in 1993, PNCC sought the opinion of the Office of the Government Counsel (OGCC) on whether its choice of a joint venture partner for the implementation of projects under its franchise should be bid out; that the OGCC replied in the negative, applying the principle of *delectus personae*, adding that joint venture agreements are basically founded on mutual trust and confidence; that sometime in 1994, the Department of Public Works and Highways (DPWH) also sought the opinion of the Department of Justice (DOJ) asking the same legal question which the latter, in its Opinion No. 79, s. 1994,¹ confirmed the OGCC Opinion No. 224 that PNCC need not bid out its choice of joint venture partner based on the same principle of "*delectus personae*" and that joint ventures are basically founded on mutual trust and confidence and involves management decision; that in 2005, then President Gloria Macapagal-Arroyo Issued Executive Order No. 423, Section 8 of which directed the National Economic Development Authority (NEDA), in consultation with the Government Procurement and Policy Board (GPPB), to issue guidelines regarding joint venture agreements with private entities with the objective of promoting transparency, competitiveness, and accountability in government transactions, and, where applicable, complying with the requirements of an open and competitive public bidding; and that pursuant thereto, NEDA issued the required Guidelines and procedures for Public-Private Joint Ventures.

We answer the query in the affirmative.

The ruling of the Supreme Court, in the case of Francisco, et al. vs. Toll Regulatory Board,² is pertinent, clear and categorical, thus:

While it may be, as held in Strategic Alliance Development Corporation v. Radstock Securities Limited, that PNCC's P.D. 1113 franchise had already expired effective May 1, 2007, this fact of expiration did not, however, carry with it the cancellation of PNCC's authority and that of its JV partners granted under P.D. 1112 in relation to Section 1 of P.D. 1894 to construct, operate and maintain "*any and all such extensions, linkages or stretches, together with the toll facilities appurtenant thereto, from any part of the North Luzon Expressway, South Luzon Expressway and/or Metro Manila Expressway and/or to divert the original route and change the original end-points of the [NLEX]and/or [SLEX] as may be approved by the [TRB].*" And to highlight the point, the succeeding Section 2 of P.D. 1894 specifically provides that the franchise for the extension and toll road projects constructed after the approval of P.D. 1894 shall be thirty years, counted from project completion.


XXX

XXX

¹ See also, Sec. of Justice Op. No. 92, s. 2000, and No. 1, s. 2006

² 633 SCRA 470

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ARNOLD JOSEPH M. CO.
Officer-in-Charge
Records Management Section

OPINION NO. 6, S, 2012

The BOT Law does not squarely apply to the peculiar case of PNCC, which exercised its prerogatives and obligations under its franchise to pursue the construction, rehabilitation and expansion of the tollways with chosen partners. The tollway projects may very well qualify as a build-operate-transfer undertaking. However, given that the projects in the instant case have been undertaken by PNCC in the exercise of its franchise under P.D. Nos. 1113 and 1894, in joint partnership with its chosen partners at the time when it was held valid to do so by the OGCC and the DOJ, the public bidding provisions under the BOT Law do not strictly apply. For, as aptly noted by the OSG, the subject **STOAs are not ordinary contracts for the construction of government infrastructure projects, which requires under the Government Procurement Reform Act or the now-repealed P.D. 1594, public bidding as the preferred mode of contract award.**

xxx

xxx

xxx In pursuing the projects with the vast resource requirements, the franchisee can partner with other investors, which it may choose in the **exercise of its management prerogatives**. In this case, no public bidding is required upon the franchisee in choosing its partners as such process was done in the **exercise of management prerogatives and in pursuit of its right of *delectus personae***. Thus, the subject tollway projects were undertaken by companies, which are the product of the joint ventures between PNCC and its chosen partners.³

The pronouncement of the Supreme Court, above-quoted, which specifically involved the PNCC is clear enough that there is no need for an interpretation – only application.

Please be guided accordingly.

Very truly yours,

VITALIANO N. AGUIRRE II
Secretary

Department of Justice
CN: O201803164



³ Ibid., At pp. 503, 554-556; underscoring supplied

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